

**MINUTES OF CORPORATION MEETING,
CORPORATION 94, HELD ON 12 MAY 2010**

Present: John Wilson (Chair of Corporation), Gail Burrows, Jim Darmody, George Coyle, Cayleigh Galloway, Mary-Rose Hardy, Richard Heseltine, Mike Noddings (Vice-Chair of Corporation), Grace Richardson, Richard Smith (Principal), Sarah Smythe, Neil Telfer, Philip Wright

In attendance: College staff: Fiona Bagchi (Clerk to the Corporation), Steve Rogers (Finance Manager), Mike Rogerson (Vice-Principal, Student and Staff Support), Ian Taylor (Vice-Principal, Performance Improvement), Alan Woodcock (Director of Resources)

94.1 Apologies for absence:

Management: Mark Rothery (Assistant Principal)

Corporation members: Jackie Goodman, Glynis Hamlett, Sarah Kimemia, Julian Stern, Richard Welton, Daniel Wood

Tour of Oak Building and pre-Corporation presentation on the South Africa visit

Students taking part in the trip to South Africa showed Corporation members round the newly opened Oak Building and gave a presentation at the beginning of the Corporation meeting on the South Africa trip which would take place during July 2010. It was noted that students would be staying with host families and would work at the Bothshabero orphanage for children under 6 and might assist in their township crèche and on small scale construction project in the township. Other activities would include a visit to a game park and white water rafting. Students taking part had been undertaking fund-raising activities to fund their own costs for the trip and to establish a fund to be given to the project. Individual Corporation members made contributions.

Corporation members thanked students for their presentation on the College trip to South Africa which would take place in July 2010.

94.2 Declarations of interest

Mary-Rose Hardy asked for her standing declaration that she was a Councillor with East Riding of Yorkshire Council to be recorded.

94.3 Recommendations on Corporation and Committee appointments

John Wilson, as Chair of the Search Committee gave a report on Corporation and Committee vacancies.

Corporation members noted that Jim Darmody has been re-elected unopposed as Teaching Staff Governor, following the ending of his term of office on 28.2.10, and re-appointed him for a further term of office of 4 years.

Action: Clerk

Members noted that Julian Stern's first 4-year term of office as a Business member had ended on 3 May 2010. The resulting vacancy had been considered at the April 2010 meeting of the Search Committee with reference to Corporation's skills audit and its re-appointment criteria. It was noted that as the Business category was abolished under the Instrument of Government in force from 1 January 2008, any appointment to the vacancy would be in the "Corporation member" category.

Corporation approved, on the recommendation of the Search Committee, the re-appointment of Julian Stern for a second term of office of 4 years, with the appointment in the Corporation member category.

Action: Clerk

Members noted that:

- The Search Committee had considered at its April 2010 meeting the vacancy on Corporation and the vacancies on the Search and the Curriculum and Quality (C&Q) Committees arising from Pam Blackman's resignation from Corporation.
- The Committee had noted that Pam Blackman's particular skills were in education, quality assurance, and equality and diversity, safeguarding children, which were already represented to some extent on Corporation, but that business skills had also been lost from Corporation when Rory Clarke resigned during autumn term 2010. The Committee had therefore decided to search for a Corporation member with a business background.

Corporation members noted that Glynis Hamlett had been appointed as a temporary member of the Student Committee for the March 2010 meeting, under Chair of Corporation's action, and agreed to her appointment to the Student Committee, on the recommendation of the Search Committee.

Action: Clerk

Members noted that the Search Committee had agreed at its April 2010 meeting to recommend to Corporation the appointment of Julian Stern to the C&Q Committee, subject to his being willing and able to serve. It was, however, noted that due to other commitments, Julian Stern was unable to accept the appointment.

It was agreed that any Corporation member who would be interested in joining the Curriculum and Quality Committee should contact the Chair or Clerk.

94.4 Minutes of Meeting 93 held on 24 February 2010

The minutes of meeting 93 held on 24 February 2010 were approved.

94.5 Matters arising and actions

(Actions shown below are numbered according to their position in the action points table appended to the end of the previous minutes. The reference to the item where the action can be found in the previous minutes is given in brackets at the end of each item).

- 1 Corporation noted that the Finance and General Purposes (F&GP) Committee recommended access to on-line/paper safeguarding training for Corporation members which was underway for those who had not undertaken recent training elsewhere (Corporation 93: Pre-Corporation briefing on safeguarding children).

- 2 The December 2009 Corporation Minutes had been amended, as agreed (93.3).
- 3 Corporation had agreed that the Chair of Corporation and the Principal should sign routine documents relating to the building project as required and that the Chair should be able to delegate signing, if necessary, to another Corporation member, with documents being sealed where this was a requirement or to the College's advantage (93.4).
Action: Clerk/Chair/RTS
- 4 Members noted with reference to Eversheds updated draft Code of Practice on Freedom of Speech which had been considered at the February 2010 meeting of Corporation that George Coyle had confirmed, following the meeting, that concern about the restrictive nature of clause 3.5 was met by clause 3.6.3 (93.8).

It was agreed that, subject to Eversheds' advice concerning the number of people attending a meeting to be specified at section 3.2, the draft Code of Practice on Freedom of Speech, could be approved.
Action: Clerk
- 5 The Clerk had notified the Personnel Officer of the new senior post-holder capability procedure and the revised senior post-holder grievance and disciplinary procedures approved at the February 2010 meeting of Corporation (93.8).
- 6 The Sixth Form College's Forum (SFCF) response to the Learning and Skills Improvement Service (LSIS) and Association of Colleges (AoC) governance consultation had been submitted as the College's endorsed response, as agreed (93.9).
- 7 An Extraordinary meeting of Corporation was not required in March 2010 to consider a consultation on modifications to the Instrument & Articles of Government for sixth form colleges. The Department for Children Schools and Families (DCSF) had advised that the consultation would be undertaken by Young People's Learning Agency (YPLA) after 1.4.10 (93.9).
Action: Clerk
- 8 The procedure for use where Corporation was acting inappropriately or beyond its powers had been amended, as agreed.
- 9 The Search had reviewed the vacancies on Corporation and its Committees arising from Pam Blackman's resignation from Corporation and a report had been given earlier on the agenda (93.9).
- 10 The Reserved Business minutes of Corporation 93, held in February 2010, would be considered confidential, as agreed (3.14).

94.6 Strategic Planning

(i) Annual review of the College's Statement of Aims

The Principal spoke to the annual review of the College's statement of aims.

Corporation agreed that the following statement of aims remained relevant to the College's mission and strategy, "The staff and governors of Wyke are dedicated to excellence in one endeavour: to educate; to develop understanding, skill, ability to learn, knowledge and integrity in those who study here and to support and care for them throughout this process".

(ii) Approval of Development Plan 2010-13

Ian Taylor, Vice-Principal (Performance Improvement) spoke to the College's College Plan 2010-13.

Members noted in discussion that:

- Corporation had considered the draft College Plan 2010-13 at its February 2010 meeting when reviewing outcomes against the College Plan for 2009-12, both plans having been previously reviewed at the February 2010 meeting of the C&Q Committee.
- The C&Q Committee considered the targets in the 2010-13 Plan were both realistic and challenging.

Corporation approved the College Plan 2010-13, which was signed by the Chair of Corporation.

94.7 Management Report, including Student Activities Report and Property Strategy

The Principal presented the management report, which was discussed.

(a) Student matters

Members noted that:

- Theatre Studies students have been performing their final assessment pieces in the new theatre in the Oak building, art students had embarked on their examination pieces, languages students had been taking oral examinations, using the sound-proofed recording studio.
- The spring concert was a success and included the choir singing Fauré's Requiem, accompanied by Robert Poyser, organist at Beverley Minster, to such a high standard it had later been recorded at the Minster.
- Designation of sixth form colleges had been celebrated at the Queen Elizabeth Conference Centre in Westminster on 21 April 2010, with Wyke students contributing to the event

Corporation members noted the sad death of second year student, Matthew Graham, who had left the College in January 2010. It was noted that the Principal had met with Matthew's parents and also with a representative of the East Riding safe-guarding authority. Students and staff had attended a memorial gathering for Matthew and were planning an event on 1 July 2010 to raise funds for *Hope*, a charity recommended by Matthew's parents.

(b) College re-development project

Members noted:

- The successful move to the Oak building which had taken place over the Easter holidays.
- All the major spaces were working well and the College was particularly pleased with the effectiveness of the library.

(c) Kelvin Hall School

Members noted that:

- Joint planning with Kelvin Hall School and Balfour Beatty was continuing and work had now begun on the school re-development project.

- Meetings had been held to discuss joint use of sports and other facilities and the transfer of small areas of land between the two institutions.

(d) Planning and funding

Members noted that:

- The LSC had been dissolved with effect from 1.4.10, having confirmed an allocation of 1,189 16-19 year old students for Wyke for 2010-11 before its dissolution.
- Student funding was now channelled through the local authority and the first monthly payment had been received.
- Carol White had taken on a role as 16-19 strategic lead for Hull City Council and had visited the College for a joint meeting with the Principal and Stephan Jungnitz, the Principal of Wilberforce Sixth Form College.
- Funding for capital development was now handled by a branch of the Skills Funding Agency (SFA) but the first payment under the new system which was due in April 2010 was not received and an emergency payment had recently been made to correct this.

(e) Northern Academy

Members noted that:

- Extensive discussions and a large number of meetings had continued regarding the Northern Academy, with either the Principal or the Director of Resources attending.

(f) Co-operative Schools Trust

Members noted that:

- Discussions with West Hull partner schools concerning the establishment of a trust schools federation had continued.
- The College had been a part of these discussions since the first meeting and had been influential in helping to give purpose and direction to the proposed West of Hull Co-operative Learning Trust.
- The governing bodies of the Kelvin Hall and Sydney Smith schools were proposing to establish, through a Trust, a long term sustainable partnership that aimed to bring together their schools with a number of partners with shared values and aspirations. Proposed partners were the Co-operative Group, Wyke Sixth Form College, Hull College and the University of Hull.
- Sirius Academy and the proposed Northern Academy. could not, as Academies, be part of the trust but would work with the trust members.

Corporation agreed that the College should continue to work towards becoming a partner of the proposed West of Hull Co-operative Learning Trust, with a paper to be presented to the July 2010 meeting of Corporation.

Action: RTS/Clerk

(g) Progress against Development Plan

Members noted that:

- The key feature of progress to be reported at this stage of the year was the rate of applications.
- 1,135 applications have been received to date, which was a rise of 52% on the same period in 2009 and 48% higher than the final total of applications for 2009.

Members discussed in detail the increase in applications and expected enrolments for autumn 2010 and the implications for the College, noting in response to members' questions that:

- The College would stand by offers already made and, where students did not obtain the predicted GCSEs which would enable them to begin work at level 3, they would be offered places at level 2. Late applicants would, however, be expected to write a letter of application demonstrating their commitment, as late applicants were more at risk of leaving courses early.

- The College had already reviewed what entry grades were required for success at level 3 e.g. requiring grade C English for level 3 entry, varying the entry requirements for particular courses. Should the College consider that any more selective entry requirements would be required in future, this would be discussed with Corporation.
- The College discussed predicted GCSE grades with partner schools to enable it to determine how many level 3 and level 2 places were likely to be required. This was harder to predict for non-partner schools but the College used previous year patterns to help them to determine this.
- The College also made predications on a subject by subject basis from individual interviews and used previous patterns of applications to enrolments to enable it to determine how many applicants would eventually enrol. It was known that some applicants put in multiple applications but a record was kept from interview as to how certain the applicant was that they would accept a place at Wyke, so conversion of applications to enrolments was not entirely speculative.
- Staffing had also been reviewed on this basis, with 6-8 further teachers expected to be required. It was, however, possible that some courses would have to be declared full in the later stages of enrolment.
- The College had had to close applications to students aged 19+, as the College had already exceeded its funded target.
- The new College campus had been designed to take 1,300 students but if the 2010 enrolment was very much higher than currently expected then the College would consider how they could be best accommodated e.g. by staggering lunchtimes, although this would be avoided, if possible, because of its potential to affect enrichment activities.

Corporation members received the management report.

Corporation members thanked the premises, cleaning and IT staff and other members of the support and teaching staff who had helped with the move to the Oak building over the Easter holidays. Particular thanks were given to Alan Woodcock, Director of Resources, for the leading role he had played in the building's development and completion.

Corporation also thanked building contractors, Hobson and Porter, for handing over the completed building on time and in good order.

94.8 Compliance: audit and risk assessment

(i) Audit Committee: recommendations on appointment of (a) the financial statements/ regularity auditors and (b) the internal audit service

Richard Heseltine, Chair of the Audit Committee, spoke to the Committee's recommendations on the financial statements/regularity auditors and the internal audit service.

(a) Financial statements and regularity auditors

Members noted that, at its March 2010 meeting, the Audit Committee had reviewed the cost of the financial statements and regularity audit for the year ended 31.7.09 and the performance review of Baker Tilly as financial statements and regularity auditors and were recommending their re-appointment.

Corporation approved, on the recommendation of the Audit Committee, the re-appointment of the Baker Tilly as financial statements and regularity auditors for the audit for the year ending 31.7.10, subject to satisfactory agreement of their fees.

(b) Internal Audit Service

Members noted that:

- As noted at the December 2009 meeting of Corporation, the College's internal audit service (IAS), the East Coast Audit Consortium (ECAC), had been appointed at Corporation's July 2007 meeting on a 3-year contract, subject to annual renewal.
- The Audit Committee had considered at its March 2010 meeting whether the dissolution of the Learning and Skills Council (LSC) as the College's funding body and its replacement by the local authority from 1.4.10 would be likely to affect future arrangements relating to the appointment of the IAS, noting that a detailed revision of the Audit Code of Practice remained to be issued.
- The Committee agreed that, while ECAC's performance to date was such that the Committee would wish to recommend re-appointment, they would not do so at the May 2010 meeting of Corporation should the Clerk to the Corporation recommend that a recommendation could be delayed until after further consideration at the Committee's June 2010 meeting.
- The Clerk's recommendation was that it was appropriate for the Audit Committee to delay making a recommendation on the appointment of the internal audit service for 2010/11 until after the June 2010 meeting of the Audit Committee, given that further information on future sector arrangements relating to internal audit might be available by the date of that meeting, with any recommendation from the Audit Committee being made to the July 2010 meeting of Corporation.

Corporation agreed that a decision on the re-appointment of the internal audit service should be deferred to the July 2010 meeting of Corporation.

(ii) F&GP Committee: risk assessment for South Africa trip

John Wilson, as Chair of the Finance and General Purposes (F&GP) Committee spoke to the College risk assessment for the South Africa trip in July 2010 which had been considered at the beginning of the meeting.

Members noted in discussion that:

- The F&GP Committee received for information at each meeting a report on any College trips or visits being undertaken which the Principal considered should be brought to its attention.
- The Committee was also responsible for monitoring health and safety issues generally.
- While approval of College trips and visits, including review of accompanying risk assessments, was a management responsibility under the College's procedures, because of the higher than usual risk involved in the proposed visit to South Africa, it had been agreed that the Committee should review the risk assessment for the trip.
- Having reviewed the risk assessment at its April 2010 meeting, the Committee was presenting it to Corporation for information.
- The Committee F&GP had given their approval to the assessment, subject to the College checking with its insurers on the addition of white-water rafting to the activities to be undertaken.

In response to members' questions, it was noted that:

- 3 members of staff would be accompanying the students on the trip, which was considered adequate for the routine aspects of the trip and any unforeseen events.
- The insurers had confirmed that the trip was covered by the College's insurance, although the College was awaiting confirmation that this included the white water activity which had recently been added to the schedule, as noted above.
- The College would check whether the flight would be covered for travel delays caused by volcanic ash.

Corporation received for information, in connection with the presentation being made at the start of the meeting, the risk assessment for the College trip to South Africa.

94.9 Monitoring of targets: student numbers and finance

John Wilson, as Chair of the F&GP Committee, presented the following reports, inviting the Principal to speak to the student numbers and funding report and the Finance Manager, Steve Rogers, to speak to the other reports.

(i) Student Numbers and Funding Report

The Committee received the Student Numbers and Funding Report for March 2010, noting that the College was well placed to achieve all funded target for 2009/10 and actions being taken to address the fall in retention for level 3 students.

(ii) LSC letter of 19.3.10: financial health and FMCE grades

Corporation received the LSC letter of 19 March 2010 which confirmed that it agreed with the College's self-assessment of its financial health as Satisfactory and its financial management and control self-evaluation grade as Good.

(iii) Monthly management accounts, incl. report on PIs and cashflow

Corporation received the management accounts for March 2010, including the key performance indicators and ratios. It was noted that after the first 8 months of the year, the College was performing better than budget with an operating and historical cost deficit of £247,900 against a budgeted deficit of £355,700 and that it was possible that the year-end outcome would be an improvement on the budgeted deficit of £96,700.

(Alan Woodcock left the meeting).

(iv) Borrowing update

Corporation considered the report on long-term interest rates, noting that as they had fallen again it would not be appropriate at this stage for a further portion of the loan taken out to support the College re-development project to be fixed.

(v) Tuition Fees

Corporation approved tuition fees for 2010/11 for all learners who were not fully funded by the Learning and Skills Council (LSC) successor bodies.

94.10 Monitoring reports: equality and diversity

(i) Student Committee: student equality and diversity report

Cayleigh Galloway, Chair of the March 2010 Student Committee, presented the student equality and diversity report to Corporation.

Members noted that:

- The College enrolment data for the academic year 2008-09 on ethnicity indicated that 8.4% of the student population were classified as BME (Black, Minority and Ethnic).
- In 2008-09, 38% of the College population were male and 62% female and, in 2009/10, the figures were 39% male, 61% female.
- The College had seen a significant increase in applications to the College for September 2010, with the gender breakdown of the applicants being 63.4% female, 36.6% male.
- Applications from partner schools showed a more equal gender balance, allowing for the fact that they included Newland School for Girls, with the “imbalance” more pronounced because of the number of female students applying to the College from the East Riding, independent and faith schools.
- The report included data for students with a range of disabilities.

Corporation discussed the following items in detail:

- The student gender balance.
- The range of support available for disabled students, Additional Learning Support (ALS) funding received, and screening tests undertaken at enrolment.

Corporation received the student equality and diversity report.

94.11 Governance issues

(i) Monitoring of Corporation targets: Corporation attendance

The Clerk reported that:

- Overall Corporation attendance year to date was 68% i.e. below the target of 75% set.
- Attendance for September 2009 was 73%, attendance for December 2009 was 68% and for February 2010 was 63%
- Following discussion with the Chair of Corporation, one member was, however, on long-term leave of absence and excluding this member, attendance year to date was 72%.
- The Learning and Skills Council's Provider Assurance auditors had considered 70% attendance to be satisfactory.

It was noted that Corporation attendance year to date was 63% against a target of 75% set.

(ii) Revision to appointment procedures and skills audit form

The Clerk reported that:

- As the College was an educational establishment providing full-time education to students aged under 18, the position of Corporation member was a regulated position listed as a specified position of authority for the purposes of *Part II (Protection of Children) of the Criminal Justice and Court Services Act 2000* and the *Vulnerable Groups Act 2006*, with specified positions including both full and co-opted members.
- The Search Committee completed its annual review of policies and procedures relating to the appointment of Corporation members at its April 2010 meeting and were recommending revisions paragraph 6 of Corporation's *Policy and Procedures for the Appointment, Re-appointment and Replacement of Corporation Members*, relating to Criminal Records Bureau (CRB) and Independent Safeguarding Authority (ISA) barred list checks and registration with the ISA for Corporation and co-opted Committee members.
- The Search Committee were also recommending minor changes to Corporation's skills audit form.

Corporation approved, on the recommendation of the Search Committee, revisions to paragraph 6 of Corporation's Policy and Procedures for the Appointment, Re-appointment and Replacement of Corporation Members, together with the minor clarification in wording recommended by the Clerk.

Action: Clerk

Corporation approved, on the recommendation of the Search Committee, minor revisions to Corporation's skills audit form, with the addition of a reference to "sixth form colleges".

Action: Clerk

(iii) Annual updating of register of interests and audit of skills forms

The Clerk reported that:

- Register of interest forms and audit of skills forms were reviewed by members annually and that the annual review was due shortly.

Corporation members noted that register of interest forms and the revised audit of skills forms would be distributed to members shortly members to undertake their annual review.

Action: Clerk

(iv) Distribution of nomination forms for election of Chair and Vice-Chair

Corporation members noted that the Chair and Vice-Chair of Corporation were elected annually at the July meeting of Corporation for the following academic year and received nominations forms at the meeting.

(v) Designation of sixth form colleges and changes to Instrument & Articles of Government

The Clerk reported that:

- The College became a designated sixth form college on 1.4.10.
- The Department for Children, Schools and Families (DCSF) had informed sixth form colleges that that they would not be consulting on the technical changes to the Instrument and Articles of Government (I&A) before the dissolution of the Learning and Skills Council (LSC) on 1.4.10 and its replacement for funding purposes by local authorities (LAs) and the Young People's Learning Agency (YPLA), the non-departmental public body established to support and enable local authorities (LAs) to carry out their responsibility for commissioning and funding all education and training for young people up to the age of 19.
- The consultation on the modification of the I&A would now be carried out at a later date by the (YPLA).
- In the meantime, the Apprenticeship, Skills, Children and Learning (ASCL) Act 2009 provided transitional arrangements that included provision for the continuation of the current I&A.

Corporation members received a report on the designation of the College as sixth form college and noted that the consultation on technical changes to Instrument and Articles of Government would be undertaken by the the Young People's Learning Agency.

(vi) Corporation self-assessment report

Corporation noted that the Corporation self-assessment analysis would be presented to the June 2010 meeting of the C&Q Committee.

94. 12 Committee annual reports, minutes, meeting dates

(a) Annual Committee Reports: F&GP Committee

The annual report of the F&GP Committee for 2008/09 was received.

(b) Committee minutes: January – April 2010

Corporation received the following Committee minutes, with Committee reports and recommendations having been received as noted at items 94.8-11 above:

- Audit Committee minutes, 15 March 2010
- Curriculum & Quality (C&Q) Committee minutes, 9 February 2010
- Finance & General Purposes (F&GP) Committee minutes, 23 March 2010
- Personnel Committee minutes, 2 February 2010
- Search Committee minutes, 19 April 2010
Student Committee minutes, 12 March 2010

(c) Dates of forthcoming Committee meetings

Corporation noted that the following Committee meetings would take place during the summer term and that Corporation members were welcome to attend as observers if they were not members of the Committee specified, although staff and student members of Corporation were not permitted to attend Remuneration Committee meetings:

- Audit Committee, Monday 14 June 2010 at 4.30pm
- C&Q Committee, Tuesday 15 June 2010 at 4.30pm
- F&GP Committee, Tuesday 25 May 2010, 22 June 2010 at 4.30pm
- Personnel Committee, Monday 7 June 2010 at 4.15pm
- Remuneration Committee, Monday 17 May 2010 at 4.00pm

94.13 Any Other Business

(i) Election of Student Association Executive and new Student Corporation members

Corporation noted that this would be the last Corporation meeting attended by the current Student members of Corporation. Corporation thanked Cayleigh Galloway for her contribution to the work of Corporation. Daniel Wood, Student member of Corporation, was also thanked in his absence.

It was noted that the new Student Association Executive had been elected and was shadowing the current Executive. Karolina Biagio and Billy Minns had been nominated as the new Student members of Corporation and their formal appointment would be considered at the July 2010 meeting of Corporation.

(ii) Official opening of the re-developed College

Corporation noted that the official opening of the re-developed College site would be 1 October 2010. It was hoped that Cayleigh Galloway and Daniel Wood would be able to attend.

(iii) Identification badges for staff and Corporation members

It was noted that photo identification badges were being introduced for staff and Corporation members and that arrangements would be made for photographs of recently appointed Corporation members to be taken.

Action: Clerk

94.14 Risk management – to consider risks associated with items on the agenda

It was noted that no new items of risk had been identified.

94.15 Date of next meeting: 5 July 2010 at 5.00pm

94.16 Reserved Business agenda: reserved business minutes of 23 February 2010

Staff and student members were excluded from consideration of this item.

The reserved business minutes of the Corporation meeting held on 23 February 2010 were approved.

Fiona Bagchi
Clerk to the Corporation

ACTIONS ARISING FROM CORPORATION 93 HELD ON 12.5.10

NO	ACTION FOR	ACTION	STATUS OF ACTIONS
1	Clerk	Re-appointment of Jim Darmody and Julian Stern – <u>May 2010.</u>	Done
2	Clerk	Appointment of Glynis Hamlett to Student Committee – <u>May 2010.</u>	Done.
3	Clerk/Chair/RTS	Chair and Principal to sign routine documents relating to building project as required and Chair to delegate signing, if necessary, to another Corp. member, with documents being sealed where this a requirement or to the College's advantage – <u>during 2009/10 & ongoing.</u>	
4	Clerk	It was agreed that, subject to Eversheds' advice concerning the number of people attending a meeting to be specified at section 3.2 of their Code of Practice on Freedom of Speech, the draft Code could be approved - <u>May 2010.</u>	
5	Clerk	YPLA consultation on revisions to Instrument & Articles of Government to Corp. <u>when received.</u>	Not yet received from YPLA.
6	RTS/Clerk	Agreed that the College should continue to work towards becoming a partner of the proposed West of Hull Co-operative Learning Trust, with a paper to be presented to the <u>July 2010</u> meeting of Corporation.	On agenda.
7	Clerk	Register of interests form and revised skills audit form to be distributed to members – <u>May 2010.</u>	