

Policy statement – 16-19 bursary fund

Purpose of fund

From 2011-12 a limited amount of financial support is available to students through the learner support funds managed by the College. This support replaces that previously available through the EMA scheme, although at a much reduced level. Wherever possible, the College will seek to provide financial assistance to those most in need in order to enable a student to continue and complete their course.

Eligibility – two types of award are available and students must meet any of the criteria shown (providing documentary evidence where required) in order to be eligible.

College bursary

- aged 16 or 17 and currently living in care
- aged 16,17 and 18 and be a care leaver
- aged 16,17 and 18 and you are in receipt of income support
- aged 16,17 or 18 and severely disabled, in receipt of Disability Living Allowance (DLA) and Employment Support Allowance (ESA)

College Award

- in receipt of free school meals during 2010-11
- previously in receipt of EMA
- a young parent not in receipt of Income Support

Process for application – where appropriate, the completed application form and supporting evidence should be returned to the Guidance Desk. The College welcomes applications from students throughout the year. In order to ensure that the funds are used most effectively however, we would encourage applications to be submitted as soon as possible after enrolment and no later than the end of September. As far as possible, all applications will be acknowledged and students advised of the outcome within two weeks of receipt.

Assessment & terms of payment – successful applicants will be issued with details of the level of award made, frequency and method of payment and the terms and conditions that apply.

Appeals about the outcome of an application or the withholding of payments should be made in writing to Mike Rogerson (Vice Principal Staff and Student Support).

Further guidance on the 16-19 Bursary Fund is available from the Young People's Learning Agency

This policy has been reviewed and amended to assure the promotion of equality on grounds of gender, gender reassignment, sexual orientation, race, religion or belief, disability, age, marriage and civil partnership, and pregnancy and maternity. The assessment deemed it to be compliant with the College's Single Equality Scheme.

Financial Support at College

From 2011-12 a limited amount of financial support is available to students through the learner support funds managed by the College. This support replaces that previously available through the EMA scheme, although at a much reduced level. Wherever possible, the College will seek to provide financial assistance when money is making attendance at College difficult. If you have any concerns about money, you should speak to your tutor initially and they can advise you further. This sheet gives general advice for students for the academic year 2011-12. If you need more detailed help, speak to your tutor, ask at the Guidance Desk or a person suggested on this sheet. This document is available on the College website.

Transport Support

Subsidised transport is provided using the College's bus routes as shown on the website. For those students using **public transport and unable** to use a College service for the full journey, you will be entitled to apply for some financial help. If you use public transport, or a College service bus to come to College and your travel cost is in excess of £10 per week, you will be entitled to reclaim the difference from the College in the form of a transport bursary. This will be paid into your bank account in advance on a half termly basis. Please note that the amount will be linked to attendance at the College. Further details may be obtained from the Finance Office. There may be some further assistance available from your local authority but this will depend on a student's individual circumstances.'

College Bursary

Some students will be eligible to apply for a bursary from the College. In order to be eligible, you must fall into one of the following categories:

- aged 16 or 17 and currently living in care
- aged 16,17 and 18 and be a care leaver
- aged 16,17 and 18 and you are in receipt of income support
- aged 16,17 or 18 and severely disabled, in receipt of Disability Living Allowance (DLA) and Employment Support Allowance (ESA)

College Discretionary Award

Financial support may still be available if you do not qualify for a bursary but face financial hardship whilst attending the College. The following factors will be taken into account to determine whether you are eligible for financial assistance:

- you were in receipt of free school meals during 2010-11
- have previously been in receipt of EMA
- you are a young parent not in receipt of Income Support

If you think that either of the above applies to you and you are not yet enrolled at the College, you will be able to request a form during enrolment. Students who are already enrolled can ask their tutor to request a financial support form from the Guidance desk. Once you have completed the form and attached any evidence requested, the form should be handed into the Guidance desk. You will then receive further details from the finance office.

EMA (Educational Maintenance Allowance)

Education Maintenance Allowance weekly payments will only be available for those students who were eligible in 2010-11 and who continue to be eligible in 2011-12. Students must achieve 100% attendance for a weekly payment to be authorised and satisfactory behaviour and level of effort during lessons will also be taken into account. Any queries about EMA should be taken to the Guidance Desk. Please note that EMA is no longer available to new applicants.

Adult Learning Grant (ALG)

Adult Learning Grant weekly payments will only be available for those students who were eligible in 2010-11 and who continue to be eligible in 2011-12. If you are over 19 You may be able to get help from the College by applying to the Adult Discretionary Learner Support Fund (ADLS) – please discuss this with your tutor who can request an application form for you.

Hull Compact

Compact offers a small number of College Bursaries to Hull students, but they also provide a significant number of awards to students who enter Higher Education. Further details on the Hull Compact Scheme are available from the Guidance Desk.

Care to Learn

If you're under 20, Care to Learn could pay up to £160 per child per week (up to £175 if you live in London) towards your childcare and travel costs while you're learning..

Useful Contacts

Your tutor's name & e-mail address _____

The Guidance Desk – in the Oak foyer, open 8.30 – 4.30 during term-time

College Counsellor

Connexions service

Hull Connexions Centre
84-86 Paragon Street
Hull
HU1 3QA
Tel: 01482 223081
[PDF Map and directions](#)

Young People's support service

Stonefield House
16-20 King Edward Street
Hull
HU1 3SS
[Map](#) (link opens in new window)
Tel: (01482) 300 300

EMA, ALG & Care to Learn – learner support helpline

0800 121 8989
<http://www.direct.gov.uk/en/EducationAndLearning/14To19/MoneyToLearn>

Hull Compact

258 Anlaby Road
Hull
HU3 2RS
(01482) 588 645
compact@kings11.karoo.co.uk